

**North Main Revitalization Initiative
Steering Committee
Minutes of Meeting**

Tuesday, January 6, 2009
Trails End Motel

Attending: Robin DeBolt, Nancy Drummond, Deb Hirschman, Kay Rivers, Nancy Silla, and Jim Tyra

Absent: Dave DeBolt, Tim Lenz and Wendell Robison

Support: Robert Briggs, Melissa Butcher (PB Consulting), Brian Kuehl (The Clark Group), Amber Palm (Armstrong Design Studio)

1. The meeting came to order at 7:05 p.m.
2. Motion was made by Kay Rivers and seconded by Nancy Drummond to approve the minutes of the December 16, 2008 meeting as presented. Motion carried with none opposed.
3. **Old Business:**
 - **Organization Purpose/Mission/Incorporation Status** – Brian Kuehl passed around draft bylaws and articles of incorporation for the NMNA. He asked that the Board review the documents and post comments to Central Desktop no later than January 22, 2009. Brian pointed out a clause in the documents referring to the area served by the NMNA. Discussion followed regarding whether the southern boundary of the NMNA service area should be Dow Street or 5th Street. Nancy Drummond will contact the Downtown Sheridan Association (DSA) to discuss how best to identify the boundary to avoid conflicts with DSA priorities.
 - **Strategic Work Plan** – The Board began preliminary work to identify and prioritize projects under the strategic work plan. Brian Kuehl will take the preliminary prioritization and flesh it out more before the next Board meeting. The Board discussed potential sources of project funding, including the capital facilities tax that is up for renewal in the summer of 2009.
 - **Other Old Business** – No other old business was presented.
4. **New Business:**
 - **Organizational Funding** – Brian Kuehl reported that the City of Sheridan is working to identify startup funds for the organization. He said the City has approved administrative support for the NMNA for at least the next month. The City has asked that the NMNA be prepared to come before City Council sometime in late February to report on progress and to present the draft strategic work plan in support of a request for startup funding.
 - **Thorne-Rider Park Expansion** – Melissa Butcher reported that the City will be awarding a contract for public process to determine potential uses for the City-owned land adjacent to Thorne-Rider Park. She said the City would like the NMNA to consider serving as the citizen's steering committee for the project. Motion was made by Kay Rivers and seconded by Nancy Silla to have the NMNA

serve in the role of steering committee for the park project, with additional parties included as interest develops. Motion carried with none opposed.

- **Other New Business** – Chairperson DeBolt reported that she was interviewed by KOTA TV news today and spoke about the name change of the NMNA, the coming website, the forming of a not-for-profit organization, and the developing strategic work plan. She also put out a call for persons interested in participating at the committee or Board level.
5. **Next Meeting** – The Board discussed the need to meet frequently if necessary in order to be prepared to present to City Council in late February. The next meeting was set for Thursday, January 22, at Trails End following the WYDOT meeting at City Hall.
- WYDOT North Main Meeting – Thursday, January 22, 5:30 p.m. at Best Western
 - NMNA Board Meeting – Thursday, January 22, 7:00 p.m. at Trails End.

The meeting adjourned at 8:22 p.m.