

North Main Neighborhood Association

Minutes of Meeting

Tuesday, April 14, 2009
Trails End Motel

Attending: David DeBolt, Robin DeBolt, Nancy Drummond, Kay Rivers, Nancy Silla, and Jim Tyra

Absent: Deb Hirschman and Wendell Robison

Guests: Billy Lee Ackerly (North Main property owner) and Duncan Irvin (Kmart),

Support: Robert Briggs (City of Sheridan), Melissa Butcher (PB Consulting), Christina Isbell and Brian Kuehl (The Clark Group)

- 1) The meeting came to order at 7:04 p.m.
- 2) Motion was made by Nancy Drummond and seconded by David DeBolt to approve the minutes of the February 5, 2009 and November 12, 2008 meetings. Motion carried with none opposed.
- 3) **Old Business:**
 - a) **NMNA Logo** – President DeBolt passed around a set of proposed logos for NMNA. The Board narrowed down the selection and made comments/suggestions as follows:
 - i) Combine logo option B with family, lamp post, building skyline
 - ii) Tree should be a Wyoming tree (cottonwood, etc.)
 - iii) People in the drafts all look like men; suggest family
 - iv) Think about adding buildings in background
 - v) Think about replacing tree with North Main lamppost
 - b) **Board Vacancy** – The Board has received letters of interest from Richard Bridger (Sheridan Recreation District) and Carl Lee (North Main business owner). Motion was made by Nancy Drummond and seconded by David DeBolt to nominate Richard Bridger to serve on the NMNA Board of Directors. Motion carried with none opposed. Jim and Kay will invite Carl Lee to attend the next meeting as a guest, and the Board will consider Carl again when there is another Board vacancy. Nancy Drummond will contact Richard Bridger and advise him of his appointment.
 - c) **Master Planning** – Robin reported that Clarion hosted a series of meetings on the master planning process last week with the public, WYDOT and NMNA. They will take the information gathered and develop the master plan document, which will consist of an 11x17 document, approximately 30 pages, that will be easy and inexpensive to reproduce. Robin reported that approximately 40 people attended the public meeting held at the Trails End.

Robert Briggs shared the preliminary master planning exhibits, including the land use map, gateway concept and port of entry site concept. Robert said the meeting with WYDOT was very encouraging. WYDOT is pleased to have such an engaged group of stakeholders in NMNA. WYDOT is just starting the recon and environmental studies on the north interchange, and asked that NMNA not rush into development of the Port of Entry site until the environmental study is complete.

Robert said he expects to receive a draft document around the week of April 20. The plan is to conduct a public review process once the draft has been received, culminating in a planning commission workshop on May 26.

Robert reported that the Wrench Ranch has submitted their draft master plan for review. Robert will now review the plan for completeness and give a detailed review. Robert will provide electronic copies to NMNA for review.

The Board discussed outreach methods for the North Main master plan, including:

- i) Media releases
 - ii) Public Pulse
 - iii) Follow-up newspaper column
 - iv) Website information with comment form
 - v) Public displays with comment form
 - vi) On-line survey
- d) **Thorne-Rider Visioning Process** – Melissa reported that the Thorne-Rider Park Steering Committee will host public workshops to facilitate public input into future development of the park:
- i) Tuesday, April 21 – 5:30 p.m. @ Trails End
 - ii) Tuesday, April 28 – 5:30 p.m. @ Thorne-Rider Stadium
- e) **Other Old Business** – There was no other old business.
- 4) **New Business:**
- a) **WYDOT Meetings With Property Owners** – Melissa reported that she and David DeBolt met with WYDOT regarding scheduling a series of meetings with North Main property owners to discuss construction phasing, detours, etc. WYDOT has indicated that they are fine with NMNA having passive information available for the public to pick up or review at the meetings, as long as the primary focus is on hearing public input on construction expectations. The Board directed Melissa to let WYDOT know to set the meetings at whatever times/dates are convenient for them, and NMNA will arrange to have Board members in attendance.
 - b) **Other New Business** – Robin reported that the Downtown Sheridan Association is hosting a series of meetings on May 11 and 12 in conjunction with the National Main Street program. Robin is going to try to attend some of those meetings. Other board members interested in attending are encouraged to contact Robin for more information.
- 5) **Next Meeting** – The Board agreed to schedule regular recurring Board meetings for the second Tuesday each month at 7:00 p.m. The next meeting will take place on Tuesday, May 12 at the Trails End.

The meeting adjourned at 8:12 p.m.

Minutes Approved this ____ day of May, 2009.

President

Secretary